



TOURO COLLEGE
OF OSTEOPATHIC MEDICINE

Where Knowledge and Values Meet

Dean Position Description

SPRING 2017

tourocom.touro.edu

Dean Search

POSITION Dean Touro College of Osteopathic Medicine

LOCATION 230 125th Street, Harlem, New York

KEY RELATIONSHIPS Reports to Provost of the Graduate and Professional Divisions of Touro College

Direct reports include:

Pre-Clinical Dean

Clinical Dean

Dean of Students

Dean of Research

Director of the Library

Other key relationships:

Medical School Faculty, Staff, Students and Alumni

President of Touro College

Deans of Other Touro College Professional Schools

Members of the Community Advisory Board

Hospital and Medical Professionals in the Community

EXECUTIVE SUMMARY

Touro College of Osteopathic Medicine, located in Harlem, New York, invites nominations and applications for the position of Dean, effective July 1, 2017.

Touro College of Osteopathic Medicine is accredited by COCA. The COM was established in 2007 in Harlem and in 2014 an additional location was opened in Middletown, New York. There are two other COMs within the Touro College and University System – TouroCOM Nevada (in Henderson, NV) and TouroCOM California (in Vallejo, CA). The Harlem, NY building where the COM is located also houses the Touro College of Pharmacy.

The ideal candidate will be a DO with a distinguished professional background that evidences the candidate's potential for leadership in achieving and maintaining excellence and innovation in teaching, research, scholarship and service; a commitment to serving the underserved and to ensuring access to the profession for qualified candidates, and as well as fundraising.

TOURO COLLEGE MISSION STATEMENT

Touro College is an independent institution of higher education under Jewish auspices, established to transmit and perpetuate the Jewish heritage, as well as to serve the general community in keeping with the historic Jewish commitment to intellectual inquiry, the transmission of knowledge, social justice, and service to society.

TOURO COM MISSION STATEMENT

The Touro College of Osteopathic Medicine is committed to training osteopathic physicians, with a particular emphasis on practicing medicine in underserved communities, and to increasing the number of underrepresented minorities in medicine.

We value and support public service, research, graduate medical education, and osteopathic clinical service in the community that will strive to improve health outcomes for those we serve.

We will work to educate students through the use of the latest innovative education techniques using summative and formative measures so as to graduate qualified osteopathic physicians.

ABOUT TOURO COM

TouroCOM offers a four-year medical school program to educate physicians to practice in underserved communities. Clinical education is provided through affiliated teaching hospitals and medical centers throughout the region that provide a wide range of clinical exposure, and our dynamic flipped classroom best prepares our students for achievement. Our students and faculty work in the community to provide health screenings and patient education at our campuses, and offer mentoring and outreach for high school students to instill an interest in math and science to prepare them for the health professions.

TouroCOM has graduated from that 700 physicians who serve residencies at well-recognized local, regional and national academic medical centers in all specialties. Touro College offers a one-year Master of Science program hosted at our campuses that is distinctive amongst post-baccalaureate offerings. M.S. degree candidates are granted provisional acceptance into the DO program, subject to meeting the minimum grade requirements described in the Student Handbook.

SCHOOL FACTS

Full-Time Programs

Doctor of Osteopathic Medicine – 4 years

Masters of Science in Interdisciplinary Studies in Biological and Physical Sciences – 1 year

Total student body: 555 DO Students in Harlem
69 MS Students in Harlem

Male/Female ratio: 261 Female DO Students in Harlem
297 Male DO Students in Harlem

Diversity: Approximately 40% of our student body since the inaugural class

Alumni: 736

TOURO COM ALUMNI

Touro COM's first graduating class was in 2011. A recent survey of the first three graduating classes reveals that half of our alumni in residency specialty programs were in primary care. Almost half of the responding graduates entered a fellowship or sub-specialty after completion of residency program, and more than half responded that they are currently board-certified in their residency specialty. Forty-three percent reported that they currently work/practice in an urban area and about one third of the respondents currently work in a medically underserved area. A new alumni coordinator was hired in the spring 2017 to help us build an alumni program that will provide mentoring, continuing education and relationship management to better connect our alumni to the COM.

COMMUNITY ADVISORY BOARD

The TouroCOM Community Advisory Board (CAB) was created to guide the administrative leadership of TouroCOM to achieve its mission of providing underrepresented minority students with the support and opportunity to become physicians and improve the health status of those communities that suffer the most from chronic disease, premature death, high infant mortality and high rates of cancer. TouroCOM's administrative leadership identified and recruited distinguished members of the healthcare, higher education, business and political sectors to advise it on creating a constructive working relationship with individuals and organizations in the Harlem Community seeking to improve the healthcare of its residents. The CAB assists the COM with fundraising specifically for student scholarships to help URM students who might not otherwise be able to afford the cost of medical education.

ABOUT TOURO COLLEGE AND UNIVERSITY SYSTEM

TouroCOM is part of the Touro College and University System, a system of non-profit institutions of higher and professional education. Touro College was chartered in 1970 primarily to enrich the Jewish heritage, and to serve the larger American and global community. Approximately 18,000 students are currently enrolled in its various schools and divisions.

Touro College has branch campuses, locations and instructional sites in the New York area, as well as branch campuses and programs in Berlin, Jerusalem, Moscow, and New York Medical College, Touro University California and its Nevada branch campus, as well as Touro University Worldwide and its Touro College Los Angeles division are separately accredited institutions within the Touro College and University System.

QUALIFICATIONS

- Graduate from COCA accredited College of Osteopathic Medicine and Board Certified by and AOA accredited specialty college
- Minimum of 7 years experience in Osteopathic College Administration.
- Associate professor rank or higher with demonstrated effectiveness, knowledge, and experience in academics and administration.
- Demonstrated leadership and proven record of establishing successful collaborative programs in the community and with hospitals and other external partners.
- Evidence of scholarly activity in peer reviewed journals.
- Excellent organization, management, and communication skills.
- Excellent presentation/public speaking and interpersonal skills.
- Highly motivated, a self-starter, and self-disciplined.

- Demonstrated leadership abilities in consensus building, conflict resolution, inspiration, truthfulness, organization, and objective critique.
- Ability to work diplomatically and effectively with a variety of internal and external constituents.
- Willing to work effectively in a team environment with peers, giving/receiving collegial advice.
- Possess sound, rational decision making skills and the ability to hold firm in challenging and/or adverse situations.
- Demonstrated ability to work independently, lead staff to optimal levels of productivity, balance multiple projects in stressful situations, while meeting deadlines and maintaining positive relations. Excellent follow-through skills essential.
- Demonstrated competence in designing curriculum and ability to institute a comfortable learning environment necessary to maintain a dynamic curriculum with a vision for growth.
- Appreciation and enthusiasm for all aspects of the TouroCOM mission, especially serving the underserved.
- Appreciation and respect for the mission of Touro College.

NONDISCRIMINATION STATEMENT Touro College treats all employees, students, and applicants without unlawful consideration or discrimination as to race, creed, color, national origin, sex, age, disability, marital status, genetic predisposition, sexual orientation or citizen status in all decisions, including but not limited to recruitment, the administration of its educational programs and activities, hiring, compensation, training and apprenticeship, promotion, upgrading, demotion, downgrading, transfer, layoff, suspension, expulsion and termination, and all other terms and conditions of admission, matriculation, and employment. Inquiries or complaints concerning the non-discrimination policies should be sent to Elan Baram, 500 7th Ave., 4th Floor, New York, New York, 10018, Elan.Baram@touro.edu (646-565-6000 x55636) or, alternatively, to the Chief Compliance Officer at compliance@touro.edu and 646-565-6000 x55330